

## 22S:8 STATISTICS FOR BUSINESS

**INSTRUCTOR:** Prof. Russo 205 SH, 335-0817 [russo@stat.uiowa.edu](mailto:russo@stat.uiowa.edu)  
*the best way to reach me is via email*

**OFFICE HOURS:** by appointment, for students with good attendance

**HW:** you will work in a team of 4 & make a single submission. HW will be due on Friday at 5PM (slide under my door). I will email you the assignment

**REQUIRED TEXT:** The Practice of Business Statistics, by Moore, McCabe, Duckworth & Sclove. W.H. Freeman pub. They keep a webpage (check book for address).

**COURSE WEBSITE:** from <http://www.stat.uiowa.edu/~rrusso/> open the **courses** link

**LECTURES & WORKSHEETS:** please do not arrive late or leave early. Missing a single night class is equivalent to missing 3 day classes. It is not necessary to bring your book. There will be a 15 minute break at the half-way point of each lecture. We will make extensive use of worksheets (print out & bring to class as needed). These are available on the course website.

**CONFLICTS:** You should NOT miss my class because you have a Wednesday night exam in another course. Under university regulations, your other professor is obliged to arrange an alternative test time for you. Please inform her/him immediately & let me know of any problems.

**COVERAGE:** chapters 1, 2 (excluding 2.5), 3 (much of it will be assigned to read), 4, 5 (excluding 5.3), 6, 7 (excluding 7.3), 8, & extra topic(s) if time permits.

**EXAMS/GRADING:** there will be SIX 15-minute quizzes (the lowest of which will be dropped), one 90 minute midterm (at the 1/2 point in the course) & a 2-hour cumulative final exam from 7-9PM on 13 Dec. If you leave an exam early, you risk missing a clarification, hint or correction. The course grade will be based on the formula

$$Final\% = (.10)HW\% + (.20)quiz\% + (.30)Midt1\% + (.40)FinalExam\%$$

As rough guide: 90-100% = A, 80-90% = B, 70-80% = C, 55-70% = D

**MAKE-UPS:** will be given only under extraordinary circumstances. Please let me know of any problem as soon as possible in advance of the exams.

**INDEPENDENT TUTORS:** <http://www.stat.uiowa.edu/courses/tutors.html>  
(if you prefer to pay for what you can get for free at the Tutorial Lab)

**TUTORIAL LAB:** <http://www.stat.uiowa.edu/courses/tutorial-lab.html>

**POLICIES:** course policies are governed by the College of Liberal Arts and Sciences.

**Student disabilities:** I would like to hear from anyone who has a disability which may require some modification of seating, testing, or other class requirements so that appropriate arrangements may be made. Please see me after class or during office hours.

Dept. Stat & Act Sci, 241 SH, 335-0712.  
Prof. Zimmerman, interim DEO, [dale-zimmerman@uiowa.edu](mailto:dale-zimmerman@uiowa.edu)

## Teaching Policies & Procedures: Syllabus Insert

### Administrative Home

The College of Liberal Arts and Sciences is the administrative home of this course and governs matters such as the add/drop deadlines, the second-grade-only option, and other related issues. Different colleges may have different policies. Questions may be addressed to 120 Schaeffer Hall, or see the CLAS [Student Academic Handbook](#).

### Electronic Communication

University policy specifies that students are responsible for all official correspondences sent to their University of Iowa e-mail address (@uiowa.edu). Faculty and students should use this account for correspondences. (*Operations Manual*, [III.15.2](#). Scroll down to k.11.)

### Accommodations for Disabilities

A student seeking academic accommodations should first register with Student Disability Services and then meet privately with the course instructor to make particular arrangements. See [www.uiowa.edu/~sds/](http://www.uiowa.edu/~sds/) for more information.

### Academic Fraud

Plagiarism and any other activities when students present work that is not their own are academic fraud. Academic fraud is a serious matter and is reported to the departmental DEO and to the Associate Dean for Undergraduate Programs and Curriculum. Instructors and DEOs decide on appropriate consequences at the departmental level while the Associate Dean enforces additional consequences at the collegiate level. See the CLAS Academic Fraud section of the [Student Academic Handbook](#).

### CLAS Final Examination Policies

Final exams may be offered only during finals week. No exams of any kind are allowed during the last week of classes. Students should not ask their instructor to reschedule a final exam since the College does not permit rescheduling of a final exam once the semester has begun. Questions should be addressed to the Associate Dean for Undergraduate Programs and Curriculum.

### Making a Suggestion or a Complaint

Students with a suggestion or complaint should first visit the instructor, then the course supervisor, and then the departmental DEO. Complaints must be made within six months of the incident. See the CLAS [Student Academic Handbook](#).

### Understanding Sexual Harassment

Sexual harassment subverts the mission of the University and threatens the well-being of students, faculty, and staff. All members of the UI community have a responsibility to uphold this mission and to contribute to a safe environment that enhances learning. Incidents of sexual harassment should be reported immediately. See the UI [Comprehensive Guide on Sexual Harassment](#) for assistance, definitions, and the full University policy.

### Reacting Safely to Severe Weather

In severe weather, class members should seek appropriate shelter immediately, leaving the classroom if necessary. The class will continue if possible when the event is over. For more information on Hawk Alert and the siren warning system, visit the Public Safety [web site](#).